

ACMLA BUSINESS PLAN: 2005 - MAY 2008 (AGM)

GOAL 1: STANDARDS FOR PRESERVATION/MANAGEMENT/ACCESS

Goals/Outcome	Results Expected	Update	Strategy	Implementation Issues/Dependencies	Responsibility	Partners
Raise awareness in government agencies and library managers of needs to preserve and make accessible cartographic material		Meeting held with Reference Services, further discussion needed. (2003) 2005: ACMLA Presentation at Geotec 2008: Establish a new committee to address access to geospatial data	Consultation process agreed upon by Archives & ACMLA Consultation with CCISA and map library associations such as MAGERT Negotiate with data producers for consortia access to data resources	Dependent on LAC schedule Dependent on interest of other map library associations	ACMLA Executive	LAC CCISA MAGERT
Advocate for implementation of legal deposit	2005:publish list of map publishers on ACMLA web site	2004: New LAC law in effect 2007: Legal Deposit of maps implemented by LAC	Obtain update from LAC	Being implemented by LAC	ACMLA Executive ACMLA webmaster BCC	LAC
With CAPDU, support initiatives related to the development of National Data Archive	Data archive implemented at federal level	2004: LAC law that includes geospatial data, there is now more room to work with 2004: Joint Data Group with CAPDU 2005: Joint Data Group Objectives written 2005: Membership to Joint Data Group 2007: Joint Data Group dissolved. (Lack of CAPDU interest)		LAC	ACMLA Executive	LAC / CARL / CAPDU
Develop policies for preservation & archiving of geospatial data	2006 Official Update from LAC	2004:New LAC law includes geospatial data 2005: Geotec Conference Session on geospatial data archiving 2005: ACMLA/CCA session	Consult with with other information specialists Do promotional sessions at conferences		ACMLA president, Immediate past president	Geo-Connections Policy Node, LAC, CAPDU

GOAL 2: USE AND UNDERSTANDING OF CARTOGRAPHIC MATERIALS

Goals/Outcome	Results Expected 2005-2008	Update	Strategy	Implementation Issues/Dependencies	Responsibility	Partners
Promote the cataloguing of cartographic materials & inclusion of map & geospatial data into AMICUS	guidelines for cataloguers to interpret new Metadata standard for cataloguing purposes	Survey conducted to find out user needs for workshop 2004: Workshop conducted at ACMLA conference 2006: OCUL Data Workshop; BCC Catalogue training; ACMLA conference 2007: Metadata Training, ACMLA conference	Ongoing liaison with LAC to identify collections to add to AMICUS & identify resources for libraries	Publication of Cartographic Materials by ALA	BCC Webmaster	LAC AACCCM
Maintain an active publications program to increase public's appreciation and understanding of maps and collections	2005-2006: add Historical maps into Discovery Portal 2006: Publish Guide to Small Map Collections	2002: Fire Insurance Plans published. 2003: historical maps production restarted No activity on Discovery Portal. 2008: Dissolve Publications Committee	Collect feedback from membership; find committee chairs; implement some of the recommendations of marketing study Create task forces to address issues surrounding publications, ie. Translation; publishing	Will be expanded after review of Publications Study Need volunteers	Second VP Chairs of Publication Committees 2 nd VP	
Develop the ACMLA web page to become a one-stop shopping resource related to map collections and profession	Permanent Web Committee	2004: new web master found 2004: Temporary Committee created and recommendations made on restructuring 2004: implement recommendations 2004: new web site launched through U of T 2006: Web Committee est. 2008: New ACMLA webpage prototype launched	Find interested members Develop plan		Second VP Webmaster Committee members	

<p>Encourage activities to publicize map collections such as participation in GIS day, lectures to the community, news articles</p>	<p>2005: section of web site for sharing resources & presentations to public</p>	<p>Submission and acceptance by ESRI of ACMLA to be an official sponsor of GIS Day. 2004: Clarified support for presentations.</p>	<p>Motion at AGM Recommendation at AGM Promote sharing of handouts, reference guides</p>	<p>ESRI already has been approached re sponsorship Dependent on suggestions from members</p>	<p>ACMLA Executive Webmaster Membership contributions</p>	<p>ESRI DMTI Geotec</p>
<p>Participate in conferences and workshops with other organizations that have an interest in geographic information such as CCA, CAPDU, CAG, WAML, ICA etc. to foster their understanding of ACMLA activities</p>	<p>Ongoing: some financial support for member as ICA VP</p>	<p>Ongoing 2002,2004: joint conference with CAPDU 2003: joint conference with CCA, CAG 2003: presence at CLA/ALA 2003: met with MAGERT members at ALA; 2 ACMLA Ex.spoke, one other attended 2005: presentation to SLA map group at the University of Toronto 2005: Two members part of the IFLA geography libraries committee 2006: Geotec Conference -"Meeting of the Associations"</p>	<p>Encourage members to give papers, look for opportunities to exchange information</p>		<p>ACMLA Executive Members ACMLA member elected to ICA VP</p>	<p>Other Associations</p>

GOAL 3: CONTACT GOVERNMENT AGENCIES AND INFLUENCE POLICY

Goals/Outcome	Results Expected 2005-2008	Update	Strategy	Implementation Issues/ Dependencies	Responsibility	Partners
Identify and seek out strategic partnerships and key committees that impact government policy	<p>Ongoing: members of GeoConnections Management Board, Policy Advisory Node</p> <p>Member of the Depository Services Program Library Advisory Committee (LAC)</p>	<p>MF attended two meetings of Mgt. Board meetings.</p> <p>Geoconnections renewed by gov't.</p> <p>2002: delivery of report on archiving geospatial policy</p> <p>Report delivered spring 2003</p> <p>2005: Letter sent to DSP to participate in new LAC</p> <p>2006: MUAC initiated Maps for Canadians campaign</p> <p>2007: Campaign successful. Paper map production continues</p> <p>2007: Establish a NRCan/ACMLA Working Forum</p> <p>2007: Participation in the NRCan's National Mapping Strategy initiative</p>	<p>Partner with other associations to increase profile of academia</p> <p>Student hired to complete report</p> <p>To lobby NRC to reinstate paper NTS production.</p> <p>To work with NRCan on a consultation basis for new topographic map series</p> <p>Actively participate in this government initiative as ACMLA representation</p>	<p>MUAC</p>	<p>ACMLA Executive Members</p> <p>Dependent on member participation</p> <p>Members of the Working Forum</p> <p>ACMLA rep</p>	<p>NRCan Geo-Connections LAC</p> <p>CLA, CARL</p> <p>NRCan</p> <p>NRCan</p>
Work with government and commercial data producers to improve academic access to geospatial data	<p>Ongoing investigate creative commons licensing develop list of priorities for national licenses negotiate one national license based on member feedback create inventory on web of existing data license agreements lobby for metadata and acceptance of metadata standards</p>	<p>Standard licensing still under development.</p> <p>2004: Joint Data Committee (JDC) established with CAPDU</p> <p>2005: JDC objectives written</p> <p>Ongoing monitoring government bodies</p>	<p>Identify short and mid-term data acquisition priorities</p> <p>Create lobby policy statements</p> <p>Create method of prioritizing</p>		<p>ACMLA President is co-chair of committee with CAPDU president</p>	<p>CAPDU DSP</p>

GOAL 4: CREATE AND MAINTAIN AN ACTIVE COMMUNICATION NETWORK

Goals/Outcome	Results Expected 2005-08	Update	Strategy	Implementation Issues/ Dependencies	Responsibility	Partners
Produce a revolving 3 year publications review	Plan for Publications: Guide to small map collections Directory of Map collections 2007	Special meeting held at conference in 2002. Plan based on 5 recommendations from meeting. Presented at AGM Catalogue of Fire Insurance plans published 2006: Approved publication proposal for Guide for GIS Services in Map Collections	Search for grant money	Volunteers needed Marcel Fortin	ACMLA Publications Committee Publications Committee	Other Map Associations
Encourage members to contribute to Bulletin and find other contributions	Ongoing encourage students to submit their papers for review and publication in the Bulletin	2004-5: Student Paper Award implemented 2007: First Student Paper Award 2008: Student Paper Award	Identify list of topics	Dependent on submissions of papers	Awards Committee Carol Marley ACMLA Executive	Library schools
Encourage use of CARTA to exchange map library and cartographic information	Ongoing	Separate Listserv rejected; CARTA used for variety of messages 2004: new carta listserv at University of Toronto 2004: new carts listserv web page created 2006: ACMLA-ACACC listserv est.			ACMLA Executive All members Listser Owner U of Ottawa	

GOAL 5: SUPPORT RESEARCH & PROFESSIONAL DEVELOPMENT OF MEMBERS

Goals/outcomes	Results Expected 2005-08	Update	Strategy	Implementation Issues/ Dependencies	Responsibility	Partners
Implement mentoring program to support and develop new members		<p>2002: mentoring proposal presented to AGM 2003: web site expanded, new members matched at conference 2004: evaluate program and make recommendations on changes/enhancements</p> <p>2008 –Mentoring Program Introduced</p>	<p>Evaluate recommendations and implement Identify mentors and new members seeking mentor Maintain a mentoring/skills resources inventory on web</p> <p>Welcoming letters to new members asked for interest in being matched with member</p> <p>To build a strong membership and assist new members with map/GIS librarianship profession</p>	<p>Interest of new members and experienced members</p> <p>Participation of members</p>	<p>President All members</p> <p>Board</p>	
Expand web site to include documentation of a technical nature related to identification, cataloguing or resource management		<p>Copyright statement in preparation for summer 2005 2002: map cataloguing paper on website 2003: Other documentation added to site such as copyright statement 2003: add technical tips from Bulletin</p>		<p>Publication in Bulletin may be a prerequisite to mounting on website</p>	<p>Publication Committee and Web Task Group BCC</p>	
Identify training opportunities for members from variety of sources	<p>2005: investigate funding opportunities for workshops in order to develop a more comprehensive training program Ensure that all conferences have a workshop/training component 2006: encourage assistants workshop in other regions 2005: copyright workshop at conference</p>	<p>Training included as part of 2005 conference</p> <p>2008: Georeferencing workshop offered at Conference</p>	<p>Task group on training, user needs survey? Or establish joint CAPDU/ACMLA task group?</p>	<p>Finding volunteers to explore sources of funding</p>	<p>Board SSHRC</p>	<p>CAPDU Vendors</p>

GOAL 6: HOUSEKEEPING

Review of by-laws and committee structure	2006: ensure that committee structure reflects needs of association and bylaws are up-to-date	2005: Update of rules of procedure completed	Need volunteers			Past president Chair
Review Association objectives		Review completed. Revised objectives for 2004 AGM Objectives posted on web pages	Assess existing goals, compare with similar organizations		R. Pinnell Board	
Create new members package	2003: identify components of package	Bibliography for new map librarians completed. To be mounted on web page.			Past President Secretary Membership Chair	
ACMLA archives	ongoing: collecting all conference programs 2006: new archivist needed following current archivist's retirement	2005: LAC renews commitment to keeping the ACMLA archives 2008: LAC commits to accessioning 1981-	Requires ACMLA Archivist		ACMLA Archivist 1 st Vice President Secretary	

Rev. July. 2005
 Updated May 2008
 Updated October 2008